

## Professional Staff Advisory Committee Meeting Minutes

Monday, June 17, 2024

In Person Leigh Hall 214

Present: Anna Ball, Scott Campbell, Helen Dauka, Nate Meeker, Jeanette Montgomery, Kim Proctor, Scott Roberts, Mary Rossett, Tiffany Schimdt, Abbey Shiban, Marc Smith, Caroline Tuesday, Special Guest Misty Villers

Absent: Kelly Bialek, Lisa Craig, Melissa Olsen, Eric Veigel, Sonya Wagner

1. Call to Order
  - a. Abbey Shiban, chair, opened the meeting at 3:34pm
2. Guest Speaker, Misty Villers Interim Vice President & CFO
  - a. New to role since a few weeks ago, her experience at UA is deep and vast since 1997
  - b. Background in facilities/construction/real estate, has always worked closely with CFOs over the years
  - c. Temporary budget was taken to the Board of Trustees, full budget in September
  - d. Departments are getting preliminary budgets (not personnel) now and will be input into a new system called Adaptive Budgeting
  - e. New system will keep history and ledgers from last few years and it updates live so it's helpful to keep track of spending
  - f. Looking at different scenarios, especially in Housing, other auxiliaries (need to balance debt and incoming funds)
  - g. Student Workday went live and recommendations were implemented to simplify fees and accounts and balances so that things are in line and easier to understand
  - h. New item for approval- rolling out First Day Complete, (students will be able to reserve and pay flat fee for books and materials used and have them ready for the first day of the semester) Undergraduate students must opt out otherwise it will automatically be on their bill (Q&A follow up included discussion regarding do students have to opt IN or OUT, how does this impact Medina and Wayne students, how will late submissions from professors or additional material that professors require be handled?)
  - i. Tuition went to the Board last week; raised 3% for incoming students in FY24 cohort. Graduate tuition remained same. Tuition guarantee remains the same
  - j. SSI from state is down this year (almost \$5 million) so trying to make our way through that challenge
  - k. Looking for quick wins in the budget; how can we phase things in instead of making quick decisions, and wait to see how FAFSA turns out when data comes in from Workday
  - l. Holding onto vacant positions based on priority
  - m. Polsky is paused. Meetings later this week to assess work done and re-evaluated
3. Approval of Agenda
  - a. (Motion) Nate Meeker (second) Anna Ball
4. Approval of May Minutes
  - a. (Motion) Nate Meeker (Second) Anna Ball

5. Chair Updates- Abbey - Not a lot over the summer. Committees are not all meeting and Eric is out of town.
6. UC Committee Updates
  - a. University Council (Nate Meeker) provost discussed scholarships and enrollment
  - b. HR (Jeanette Montgomery) met with committee to discuss pharmacy and health benefits and costs from bids from 4 different companies
7. Other Updates
  - a. Anna Ball- there's a Mental Health luncheon in July. There was one on June 4<sup>th</sup>.
  - b. Abbey Shiban- our next meeting will be President Nemer, will not be virtual, only in-person July 15<sup>th</sup>
8. Adjournment
  - a. Abbey Shiban Chair adjourned the meeting at 4:15pm
  - b. (Motion) Meeker (second) Ball